



Summer 2020

ODAS Park • 4500 Fairgrounds Road • Severn, ON • L3V 0Y2
Saturdays • 8:00 a.m. to 1:00 p.m.

Name: _____ Business Name: _____

Address: _____ City: _____ Postal Code: _____

Phone: _____ Cell: _____ Email: _____

10 x 10 ft stall with parking behind = \$25.00

Pay Upfront for Dates and Save \$\$\$\$\$\$

Payment Calculation:

☐ _____ dates x \$25 = \$ _____

☐ 4 Market Dates: \$90.00 (10% discount)*

☐ 8 Market Dates: \$176.00 (12% discount)*

☐ 12 Market Dates: \$255.00 (15% discount)*

☐ 16 Market Dates: \$300.00 (25% discount)*

TOTAL PAYMENT: \$ _____

*to be eligible for the discounted rate, fees must be paid
on the first day of attendance.

Payment Options:

☐ Cash

☐ Cheque made to:
Orillia Fairgrounds Farmers' Market

☐ Email Money Transfer sent to:
TheFarmersFlea@gmail.com

Applications (and cheques) can be mailed to:

The Farmers' Flea
4500 Fairgrounds Road
Severn, ON L3V 0Y2
Attn: Nadia

Or emailed to ManagerOFFM@gmail.com

Or dropped off any Saturday from 8 a.m. to 1 p.m.* to

The 2020 Summer Market lease is inclusive from July 18th to October 31st, 2020.

Vendors must submit the following prior to vending at the Market:

☐ A list of all products to be sold at the Market (page 2)

☐ Signed Signature Page (page 2)

☐ Market Date Selection (page 3)

☐ A completed cheque, cash or email money transfer to ManagerOFFM@gmail.com



PLEASE LIST ALL OF THE ITEMS THAT YOU WOULD LIKE TO SELL AT YOUR BOOTH.

Applicant's Signature verifies that the above is true and correct.

I, and any staff representing me have read and agree to abide by The Farmers' Flea Rules and Regulations (pages 4-5), The Farmers' Code of Conduct (page 7). I have also read, understand and agree to the terms of The Farmers' Flea Hold Harmless Agreement (page 6).

Name: _____

Signature: _____

Business Name: _____

Dated: _____



Market Date Selection

Date	Attending?
Regular Market Dates:	
Saturday, July 18, 2020	
Saturday, July 25, 2020	
Saturday, August 1, 2020	
Saturday, August 8, 2020	
Saturday, August 15, 2020	
Saturday, August 22, 2020	
Saturday, August 29, 2020	
Saturday, September 5, 2020	
Saturday, September 12, 2020	
Saturday, September 19, 2020	
Saturday, September 26, 2020	
Saturday, October 3, 2020	
Saturday, October 10, 2020	
Saturday, October 17, 2020	
Saturday, October 24, 2020	
Saturday, October 31, 2020	
TOTAL DAYS AT MARKET:	



RULES & REGULATIONS

LIABILITY INSURANCE

All vendors are **strongly encouraged to carry their own liability insurance**. Check with your insurance agent to determine if your homeowner's policy or business policy will extent coverage for you in this situation.

ADMISSION TO THE MARKET

- a) Any person wishing to have a stall and/or table at the market must submit to the Market Manager a fully completed Vendor Application Form and Signature Page together with the required fees.
- b) Applications will be screened by the Market Manager.
- c) The Manager, in their discretion, may approve or deny any application for status as a Vendor and shall provide the applicant with an explanation for any refusals. Applications may be approved in full or in part.
- d) Stall fees for applications that are not approved shall be returned or, if already deposited, the funds will be reimbursed. The cashing of an applicant's cheque does not necessarily mean that your application is approved.
- d) Once you are accepted as a Vendor, there will be no refund of any fees unless decided otherwise by the Board.
- e) No Vendor may set up unless fees have been paid.

APPLICATIONS

Signed and completed copies of vendor applications (and supporting materials) must be submitted to the Market Manager or mailed to the address on the Vendor Application including payment.

Emailed Applications will only be accepted if followed by an email money transfer to the Market Manager.

The Vendor applicant agrees that in signing the Market Application form(s) for the current season, he/she agrees to the Rules and Regulations of the Market and will abide by the Market's Code of Conduct and Hold Harmless Agreement.

The rules, regulations and procedures for The Farmers' Flea market have been developed to provide the best possible environment for Vendors to sell their products in a friendly and professional setting. We appreciate your cooperation in meeting this objective and welcome your written suggestions for improvement at any time.

When the vendor application has been accepted and approved for the current season, the Vendor further agrees that they shall not hold the Orillia Fairgrounds Farmers' Market Incorporated, the Orillia District Agricultural Society (ODAS), the Township of Severn or their officers, directors, members and/or employees responsible for any loss or damage, however incurred.

ATTENDANCE

- a) Vendors are expected to arrive in a timely fashion at least 30 minutes before the start of the market. (7:30 a.m.)
- b) All vendors must be in attendance and remain set up-for the full duration of each market day.
- c) There can be no early knock-down or departure before the end of the market day, except where dictated by extreme weather conditions or by permission of the Market Manager.

SITE ALLOCATION

- a) All Vendors are to provide their own 10' x 10' tent(s), should they wish to use one.

Market management reserves the right to re-assign stalls at their discretion.

- b) All vendors must respect the 10'x10' stall size and not interfere with walkways, customer access to neighbouring stalls or the flow of customers through the market.
- c) Every effort will be made to give Vendors who attend 13 consecutive weeks or more the same location each week.
- d) Vendors must keep their stall space and surrounding area clean and remove all debris at the end of the day. Market garbage containers are for the convenience of customers only. Vendors must remove their garbage at the end of each market day.
- f) All tents must be safely secured. Vendors may not set up a tent if not securely anchored.

CANCELLATIONS

Please email (TheFarmersFlea@gmail.com) or Text (705-220-6127) the Market Manager if you cannot attend. No refunds will be given in the event of a cancellation by the Vendor. The Market operates in all weather conditions. Cancellations are not accepted due to weather conditions. Rain checks will not be granted. Please come prepared.

NOTE: There is a \$50.00 fee for NSF cheques. Signed and completed copies of vendor applications (and supporting materials) must be submitted to the Market Manager or mailed to the address on the Vendor Application or emailed to the Market Manager. Emailed Applications will only be accepted if all supporting documents are included and are followed by an email money transfer to the Market Manager.

The Vendor applicant agrees that in signing the Market Application form(s), he/she agrees to the Rules and Regulations of the market and will abide by the Market's Code of Conduct and Hold Harmless Agreement.

The rules, regulations and procedures for The Farmers' Flea market have been developed to provide the best possible environment for vendors to sell their products in a friendly and professional setting. We appreciate your cooperation in meeting this objective and welcome your written suggestions for improvement at any time.

When the vendor application has been accepted and approved for current season membership, the Vendor further agrees that they shall not hold the Market, the Orillia District Agricultural Society (ODAS), the Township of Severn or their officers, directors, members and/or employees responsible for any loss or damage, however incurred.



HOLD HARMLESS AGREEMENT

By signing the Vendor Application, you agree that you, your family, business, farm, club, or organization will be responsible for its own security at all times while in attendance at The Farmers' Flea/Orillia Fairgrounds Farmers' Market. You indemnify and hold harmless The Farmers' Flea/Orillia Fairgrounds Farmers' Market and the Orillia District Agricultural Society (ODAS), their board of directors and representatives, and the Township of Severn and its representatives, from any damage, loss, or theft to you, your representative(s) or your property, which might occur during your participation at The Farmers' Flea/Orillia Fairgrounds Farmers' Market.

You further agree to accept sole liability for the consequences, legal or otherwise, of any injury or loss to persons, whether vendors or market visitors; or any injury, damage, or loss to the property of vendors or market visitors; that results from your failure to properly guard and secure your tent, or which results from your failure to guard and secure any other item constituting your setup or display or possessions; and you, therefore, indemnify and hold harmless from all claims The Farmers' Flea/Orillia Fairgrounds Farmers' Market and the Orillia District Agricultural Society (ODAS), their board(s) of directors and representatives, and the Township of Severn and its representatives.

All vendors (including guest and specialty vendors), directors, and people holding positions with or representing The Farmers' Flea/Orillia Fairgrounds Farmers' Market are required to sign this waiver yearly, even if they have their own private insurance, which we encourage you to obtain.



CODE OF CONDUCT

The primary purpose of the Code of Conduct is to ensure the market environment is enjoyable, safe and secure for the public, vendors, and all market participants.

As a vendor of The Farmers' Flea, I will:

- Conduct myself in a courteous and respectful manner towards the public and all market participants;
- Comply with all Health Department rules and regulations;
- Refrain from using language which is offensive, threatening or intimidating to others and/or any behaviour that interferes with the rights or working/selling opportunities of other vendors;
- Refrain from participating in the market under the influence of alcohol or drugs;
- Operate vehicles or equipment in a safe and responsible manner;
- Follow a no-smoking policy;
- Respect and adhere to the Rules and Regulations established by The Farmers' Flea market.

A report of failure to comply with any component of the Code of Conduct or the Rules and Regulations will be assessed and investigated by the Market Manager. Violations of the code will result in the Market Manager and/or the Board taking disciplinary action appropriate to the severity of the violation.

REVOCATION OF VENDOR STATUS

All vendors must adhere to the Vendor Code of Conduct. **Anyone who fails to do so may have his or her status as a Vendor revoked for the balance of the year and may result in a permanent ban from the market.**

Vendors will be given a verbal warning for a first offense and a written warning for a second offense. For a third offense, the Vendor will be asked to leave the market immediately and will be given written notice of the revocation of their status as a Vendor. Fees will not be reimbursed to a Vendor whose status has been revoked.

All warnings will be given by the Market Manager, together with a member of the Board acting as witness. Warnings do not need to be for the same offense to add up to three.

By way of my signature on the Vendor Application Form, I indicate my understanding and acceptance with this Code of Conduct and the Rules and Regulations of The Farmers' Flea market and agree to comply with the intention of these documents.